



INTERNET & COMPUTER LAB POLICY

The Internet contains material that some patrons will find offensive. There are sites that are unacceptable for use or viewing in a public setting, and some sites are extremely inappropriate for children. Internet information is often not verified as accurate, and patrons should be aware that errors and intentional misinformation do occur regularly.

Because some of the material accessible on the Internet is not suitable for children, the computers at Brainworks Learning Lab contain a software filtering system of Internet sites. This software does not always work reliably. Material inappropriate for children may still be accessible, and material appropriate for all ages may be inaccessible on those computers. Parents who permit their minor children to use the computers should understand that the risk of inappropriate sites does exist. Neither Brainworks Learning Lab nor its staff can undertake oversight responsibility with respect to minors in this regard. Parents of children under 18 who use the Internet computers must sign a permission form.

Rules for the Internet and Computer Lab

Computer users are required to sign-in with a Brainworks employee. Access is on a space available basis.

Young adults and children under age 18 need a permission form signed by a parent or guardian before Internet access is granted. Children under the age of 6 are not allowed to use computers without an adult or employee of Brainworks Learning Lab present.

Brainworks Learning Lab offers free Wi-Fi to all of their students for use on their personal devices. A password will be provided by an instructor or employee.

Use of Brainworks computers is limited to one hour per day, including time to print and/or copy files. However, the student may stay longer if no one is waiting. Please plan accordingly.

To download or save information, students must provide their own data storage. Brainworks Learning Lab does not provide USB Flash Drives, internal hard drive storage space, CD's, DVD's, or internet (Cloud) storage. It is the student's responsibility to save and store their work somewhere other than on the lab computers. Brainworks Learning Lab is not responsible for maintaining or storing any work or data created by the student.

A copier/printer is available for student use. The student must request permission prior to making prints or copies. Copies and printing is to be limited to only materials deemed necessary by the employees of Brainworks and may be restricted for students who abuse this privilege.

When students are finished with their session, all documents, programs, websites and windows should be closed and the computer returned to the desktop view. Food or drink is NOT allowed in the computer area.

Brainworks Learning Lab reserves the right to terminate any computer use or Internet session at any time. **Violations of any of the Internet Rules may lead to suspension or revocation of access to internet and computers resources. Users (or parents of users in the case of minors) who damage equipment (including introducing viruses) are liable for repairs or replacement, including charges for staff time, before privileges are reinstated. Periodic downtime may be necessary for maintenance, technical difficulties, or staff use.**



AGREEMENT & PARENT PERMISSION FORM

I wish my minor child _____ to have unsupervised access to the computers and internet at Brainworks Learning Lab.

I understand that some of the materials on the Internet are objectionable and ill suited for minors. I understand, and have read, Brainworks Learning Lab's Internet and Computer Lab Policy. I accept sole responsibility for my child's usage of the Internet and observance of Brainworks Learning Lab Policy.

I waive any claims against Brainworks Learning Lab, its Director, and employees related to my child's use of the Internet. In addition, I agree to indemnify Brainworks Learning Lab, its Director and employees, and to hold them harmless from any claims made by anyone that may arise from my child's use of the Internet or computers while at Brainworks Learning Lab.

Young adults and children under 18 need a permission form signed by a parent or guardian before access is granted.

Parent or Legal Guardian's Name: (Please Print)

Signature of Responsible Person: _____

Date: _____